

SUPPLEMENTAL/BID BULLETIN NO. 2
For LBP-GIBAC-FRA-GS-20240515-01

PROJECT	:	2,556 Boxes 1-Ply Continuous Form with Logo 280mm x 241mm (Under Framework Agreement)
IMPLEMENTOR	:	GI-BAC Secretariat
DATE	:	June 27, 2024

This Supplemental/Bid Bulletin is issued to modify, amend and/or clarify certain items in the Bid Documents. This shall form an integral part of the Bid Documents.

Modifications, amendments and/or clarifications:

- 1) The bidder/s are encouraged to use the Bid Securing Declaration as Bid Security.

For other forms of Bid Security, the original Bid Security shall be electronically submitted to the BAC during post-qualification. Failure to enclose the required bid security in the form and amount prescribed shall automatically disqualify the bid concerned pursuant to Section 6.1.4 of Appendix 36 of the Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184.

- 2) Pre-termination/Termination of the Contract

- Pre-termination/Termination of Contract shall be governed by the Guidelines on Termination of Contracts per Annex "I" of the 2016 Revised Implementing Rules and Regulations
- In addition to the grounds under the said Guidelines on Termination of Contract, the following are also grounds for pre-termination/termination:
 - Failure by the service provider to performs its obligation thereon; and
 - Unsatisfactory Performance by the service provider within the contract duration

- 3) For Liquidated Damages: LANDBANK need not prove that it has incurred actual damages to be entitled to liquidated damages. Such amount shall be deducted from any money due or which may become due to Supplier. In case the total sum of liquidated damages reaches ten percent (10%) of the total contract price, LANDBANK may rescind the contract and impose appropriate sanctions over and above the liquidated damages to be paid.

- 4) The Specification Sheets (Annexes D-1 and D-2), Technical Specifications (Section VII) and Checklist of Bidding Documents (Item 12 of Technical Documents) have been revised. Please see attached revised Annexes D-1 and D-2 and specific sections of bidding documents.

- 5) Responses to bidder's queries/clarifications per Annexes E-1 to E-2.

- 6) The submission and opening of bids is rescheduled on July 4, 2024 at 10:00 A.M. through videoconferencing using Microsoft (MS) Teams application.

By the authority of the GI-BAC:



ATTY. HONORIO T. DIAZ, JR.
Head, GI-BAC Secretariat

RESPONSES TO BIDDER'S QUERIES AND/OR SUGGESTIONS

DATE	June 18, 2024
PROEJECT INDENTIFICATION NO.	GIBAC-FRA-GS-20240515-01
PROJECT NAME	2,556, Boxes 1-ply Continuous Form with Logo (280mm x 241 mm) Framework Agreement
PROPONENT UNIT/TECHNICAL WORKING GROUP	Procurement Department

ITEM NO.	PORTION OF BIDDING DOCUMENTS	QUERIES AND/OR SUGGESTIONS	LANDBANK's RESPONSES
1	Framework Agreement sample contract, Article IV, page 49	When is the start of Framework Agreement contract	The Framework Agreement shall commence on the date of signing of the said Agreement as may be stated therein. The Procuring Entity may issue call-off (order to deliver) only during the effectivity of the Framework Agreement.

Prepared by:

Lubelle B. Lumabas
Procurement Specialist II

Approved by:

Atty. Auxillador Avitus D. Dofeliz
Department Head

ANNEX E-1

RESPONSES TO BIDDER'S QUERIES AND/OR SUGGESTIONS

Date	June 25, 2024
Project Identification No.	GIBAC-FRA-GS-20240515-01
Project Name	2,556, Boxes 1-ply Continuous Form with Logo (280mm x 241 mm), Framework Agreement
Proponent Unit/Technical Working Group	Procurement Department

ITEM NO.	PORTION OF BIDDING DOCUMENTS	QUERIES AND/OR SUGGESTIONS	LANDBANK's RESPONSES
1	Annex D	Requesting for updated technical specifications (color and design) of LANDBANK's new logo	Please see revised Annexes D-1 and D-2 for updated specifications (color and design) of LANDBANK's new logo
2	Bid Data Sheet, Item No. 5.3 <i>"A contract shall be considered similar to this Project if it involves printing of paper products. Moreover, it must have been completed within five (5) years prior to the set deadline for the submission and receipt of bids."</i>	Can contract for Storage boxes with printing of logo be considered as similar contract.	Yes.

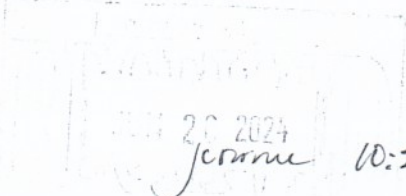
Prepared by:


Lubelle B. Lumabas
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Approved by:


Atty. Auxillador Avitus D. Dofeliz
Acting Head, ProcD

ANNEX E-2


 JUN 25 2024
 Jerome 10:23 AM

Technical Specifications

Specification	Statement of Compliance
<p>2,556 Boxes 1-ply Continuous Form with Logo, 280mm x 241mm <i>(Framework Agreement)</i></p> <p>1. Specifications per attached Revised Annexes D-1 and D-2.</p> <p>2. Lowest Calculated Bidder must submit actual sample <i>(one [1] box)</i> within five calendar days from the date of bidding. Non-submission of actual sample within the specified period may result in the post-disqualification of the bidder.</p>	<p>Bidders must signify their compliance to the Technical Specifications/Terms of Reference by stating below either “Comply” or “Not Comply”</p> <p>Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution.</p> <p>Please state here either “Comply” or “Not Comply”</p> <p>_____</p> <p>_____</p>

Conforme:

Name of Bidder

Signature over Printed Name of
Authorized Representative

Position

Checklist of Bidding Documents for Procurement of Goods and Services

The documents for each component should be arranged as per this Checklist. Kindly provide guides or dividers with appropriate labels.

Eligibility and Technical Component (PDF File)

- **The Eligibility and Technical Component shall contain documents sequentially arranged as follows:**

- **Eligibility Documents – Class “A”**

Legal Eligibility Documents

1. Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages)

Technical Eligibility Documents

2. Duly notarized Secretary's Certificate attesting that the signatory is the duly authorized representative of the prospective bidder, and granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, if the prospective bidder is a corporation, partnership, cooperative, or joint venture or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder. (sample form - Form No. 7).
3. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid, within the last five (5) years from the date of submission and receipt of bids. The statement shall include all information required in the sample form (Form No. 3).
4. Statement of the prospective bidder identifying its Single Largest Completed Contract (SLCC) similar to the contract to be bid within the relevant period as provided in the Bidding Documents. The statement shall include all information required in the sample form (Form No. 4).

Financial Eligibility Documents

5. The prospective bidder's audited financial statements, showing, among others, the prospective bidder's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission.
6. The prospective bidder's computation for its Net Financial Contracting Capacity (NFCC) following the sample form (Form No. 5), or in the case of

Procurement of Goods, a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

○ **Eligibility Documents – Class “B”**

7. Duly signed valid joint venture agreement (JVA), in case the joint venture is already in existence. In the absence of a JVA, duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful shall be included in the bid. Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security. Each partner of the joint venture shall submit its legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, provided, that the partner responsible to submit the NFCC shall likewise submit the statement of all its ongoing contracts and Audited Financial Statements.
8. For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos, Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
9. Certification from the DTI if the Bidder claims preference as a Domestic Bidder.

○ **Technical Documents**

10. Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
11. Section VI – Framework Agreement List with signature of bidder's authorized representative.
12. **Section VII – Revised Specifications with response on compliance and signature of bidder's authorized representative.**
13. Duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).

Note: During the opening of the first bid envelopes (Eligibility and Technical Component), only the above documents will be checked by the BAC if they are all present using a non-discretionary “pass/fail” criterion to determine each bidder's compliance with the documents required to be submitted for eligibility and the technical requirements.

- **Other Documents to Support Compliance with Technical Specifications [must be submitted inside the first bid envelope (Eligibility and Technical Component)]**
- 14. Actual sample.
- **Post-Qualification Documents/Requirements – [The bidder may submit the following documents/requirements within five (5) calendar days after receipt of Notice of Post-Qualification]:**
- - 15. Business Tax Returns per Revenue Regulations 3-2005 (BIR No.2550 Q) VAT or Percentage Tax Returns for the last two (2) quarters filed manually or through EFPS.
 - 16. Latest Income Tax Return filed manually or through EFPS.
 - 17. Original copy of Bid Security (if in the form of a Surety Bond, submit also a certification issued by the Insurance Commission).
 - 18. Original copy of duly notarized Omnibus Sworn Statement (OSS) (sample form - Form No.6).
 - 19. Duly notarized Secretary's Certificate designating the authorized signatory in the Contract Agreement if the same is other than the bidder's authorized signatory in the bidding (sample form – Form No. 7).

Financial Component (PDF File)

- ***The Financial Component shall contain documents sequentially arranged as follows:***
 - 1. Duly filled out Bid Form signed by the Bidder's authorized representative (sample form - Form No.1).
 - 2. Duly filled out Schedule of Prices signed by the Bidder's authorized representative (sample form - Form No.2).

Note: The forms attached to the Bidding Documents may be reproduced or reformatted provided the information required in the original forms and other requirements like signatures, if applicable, are complied with in the submittal.

SPECIFICATION SHEET

Category: Paper Materials and Products	Group Code: 0900
Version: TS-2506-24	Item Code: 0040

Product Name	Continuous Form with Logo, 1 ply		
Technical Data			
Paper Stock	Bond Paper or equivalent		
Paper Size and Tolerance	280 mm x 241 mm (+/- 2 mm)		
Paper Color	White (whiteness as per sample)		
Text Color	Color	RGB	CMYK
	Green	R: 114, G: 119, B:68	C:60, M:0, Y:100, K:0
			Web Color #72BF44
Basis Weight and Tolerance	70 gsm (+/-10%)		
Paper Thickness and Tolerance	0.082mm (+/- 0.002 mm)		
Packaging	2,000 sheets per carton (shall be labeled with product name & quantity)		
Other Requirements	<ol style="list-style-type: none"> 1. The form shall have side perforations and sprocket-feed holes in both left-hand and right-hand margin; 2. The form shall have pre-number series; and 3. For Text and Lay-out, the digital file shall be provided by LANDBANK Corporate Communications and Events Department (CCED). 		
Green Specifications			
The product shall be delivered in a packaging made of recyclable/biodegradable materials, e.g., paper and water-soluble materials.			

Prepared by:

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Recommending Approval:

Atty. Auxillador Avitus D. Dofeliz
ATTY. AUXILLADOR AVITUS D. DOFELIZ
 Acting Head, ProcD

With Conformity:

Donato M. Cariaga
DONATO M. CARIAGA
 TL, Supplies Management Team

Revised Annex D-1





Revised
Annex D-2